



Are There Production P/L trading as the Australian College of Dramatic Arts RTO 3139

Australian College of Dramatic Arts 3139
22576VIC Certificate III in Acting (Screen)
Student Code of Conduct

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Policy Information

This policy outlines Australian College of Dramatic Arts (ACDA) expectations of students' conduct and behaviour whilst enrolled in 22576VIC Certificate III in Acting (Screen).

ACDA aims to provide all students with an environment that is safe and a proactive learning site.

Students Responsibility

Students at all times must:

- Demonstrate honest, responsible, courteous and ethical behaviour towards all staff, teachers, fellow students and industry guest speakers.
- Respect the privacy of fellow students.
- Comply with all ACDA's rules and regulations (see Student Induction Information on web page).
- Actively participate in all learning activities when in class face-to-face or remote learning.
- Be responsible for own study program.
- Meet the attendance and participation requirements of this program (see individual cluster handbooks and Student Induction Information).
- Provide true and correct information on enrolment and advise teachers and/or ACDA administration of any enrolment information updates.
- Advise ACDA administration of any changes to personal information such as schools, personal information, address and contact numbers etc.
- Respect all personal, fellow students, teachers and school property.
- Not bully or harass fellow students, teachers, staff, or guest industry speakers.
- Not discriminate against fellow students, teachers, staff, or guest industry speakers on the grounds of gender identity, sexual orientation, race, physical features, disability, or religious belief.
- Not do anything that may endanger the physical or mental health safety of students, staff, teachers or industry guest speakers.
- Use all resources and equipment safely and appropriately.
- Not post any inappropriate photos or comments on social media or locked Facebook in regard to fellow students, teachers, staff or industry guest speakers



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- Comply with OHS requirements

If a student is aware of a breach of student code of conduct they must report this to the teacher and/or the CEO Marilyn Brend in private.

All reports are investigated and appropriate action is undertaken. Records of all reports are stored under the ACDA's Records Management policy.

Students understand that they may be removed from the VET course if they break any rules and regulations.