22307VIC Certificate III in

Acting (Screen)

Year 2

# CUFDRT602A Audition and select performers

Australian College of Dramatic Arts

**STUDENT WORKBOOK**

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Submission DATE | Work to Redo | Resubmit DATE | Reasonable Adjustments | Result S/NS | Teacher Date & Sign |
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**Due Date:** Act 16

**Time Required:** 50 hours

**Workbook developed by Merilyn Brend © 2020**

**CUFDRT602A Audition and select performers**

**What This Unit is About:**

This unit describes the performance outcomes, skills and knowledge required to audition and select suitable performers for productions in film, television and interactive media. Organisation of own work schedules, to monitor and obtain feedback on work performance, and to maintain required levels of competence. Evidence includes: election of performers for screen productions that demonstrates:

Understanding of the conventions and practices of casting performers for screen productions, ability to select performers that fit character profiles, effective communication techniques in conveying character requirements to performers.

**Some Information About the Film and Television Industry:**

This unit covers the type of work of a Casting Consultant: audition/screen test planning, audition/screen test notification to actors, specifying the type of script with character and scene back story, filming of actor screen-tests, casting roles, recasting and notifying actors of results of audition/screen test.

**Resources:**

You must write a list of the resources you used and include this in your folio.

**Evidence of work: Folio and film. Please make sure you label your answers with the correct question numbers.**

|  |
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| **Student Declaration** I declare that no part of this assessment has been copied from another person’s work, except where clearly noted on documents or work submitted. I declare that another person has written no part of this assessment for me. I understand that plagiarism is a serious offence that may lead to disciplinary action.Student Signature: Date:  |

**Student Workbook – Folio and Film**

Make sure you log all activities in your folio and label them correctly. All filming exercises must also but submitted via USB/SD card as an mp4 or mov and titled according to the question number.

**Evidence needs for this UOC – Folio and Film**

Element 1: Prepare for auditions

Element 2: Audition performers

Element 3: Select performers

You will be casting for **two filming projects**, one being the elective video, the other a well-known script.

You must know the scripts and characters in accordance with information given to you by the director/audition brief. The purpose of the casting is to satisfy that you are competent at holding an audition/screen test, recording the screen tests, and managing the job of casting performers and negotiating their contract and condition of employment.

During this work, you will be required to record every step of the process in film and folio form. You will also be required to organise and write briefing notes and memos in accordance with methods a Casting Consultant would use. Research may be made from MEAA ([www.alliance.org.au](http://www.alliance.org.au)) and Film Vic. See Student Resources on the ACDA website for more production forms.

Employability skills gained from this unit include communication, teamwork, planning and organisation, technology use and self management.

**Assessment Task 1**

You will be auditioning and selecting for two of the main roles for a script of your choice. (Use characters that are in the 15 to 18 age range only)

Use two main characters, preferably one male and one female.

Find two audition scripts and film the auditions and call back if necessary.

Record the auditions on USB/SD card. Please hand in with your folio.

**Assessment Task 2**

Pre Production planning

Hold Auditions

Film elective project.

Watch filming raw footage and cast

**Meeting Production Requirements** **- group work**

Pre-production

Plan, write and edit the script

Identify crew tasks

Cast performers according to the script

Help plan all aspects of the filming

Production

Location planning and permission

Equipment needed

Safety requirements, OHS, stunt/safety reports

Cast/crew needs when filming

Scheduling

Communication

Production

Arrive on time to start crew set up tasks

Be ready for cast

Commence filming as per schedule/script

Be aware of safety/OHS concerns

Be helpful and nice to all

Post production

Thank all people involved

View footage

Plan your edit– group must be involved

Edit – group must be involved

Finalise footage/titles (ACDA must be acknowledged on footage

This must be done prior to filming.

1. Hold discussions with your elective groups: brainstorm genre of film, write the script, take into consideration the requirements listed in the Kilowhat Elective Brief.
2. Obtain the casting brief, including genre, characters needed, physical descriptions and characteristics from the director and include this in your folio.
3. Obtain the deadline for the production shoot. This must be in line with the Acts in the lesson plan and the dates. Keep note of this in a timeline in your folio.
4. Develop and write character backstories from the script. This will show potential actors and so needs to be succinct but detailed. Include this in your folio.
5. Advertise audition details with actors. Use email, text, Facebook groups or other methods you see fit to attract auditionees. Make a note in your folio of how you advertised and how this worked.
6. Match potential actors with characters. View photos and see physical descriptions to characters. Make notes of this in your folio.
7. Write audition/screen test briefs for actors including date, venue, script, characterisations, scene backstories and any other details needed into your folio, organise and include a more detailed casting brief, CVs from actors and your advertisements.
8. Confirm actor auditions. Create or research casting forms to design a recording of auditions and screen tests, confirmation and call backs. Recordings must be submitted on a USB only in Mov or mp4 format alongside your folio, clearly titled.
9. Organise and confirm in writing (in your folio as well) that the facilities and equipment you need are available for auditions. Write to your teacher requesting formal use of space and equipment and include this in your folio.
10. Organise and confirm that a cameraperson is available for the audition date. Write to the cameraperson requesting formal availability for the audition date and include this in your folio.
11. Conduct the audition/screen test continuously to assess abilities of the actors and suitability to role, and make notes during this in your folio.
12. Verbally brief auditionees on characterisations and where the character fits into the scene. In addition to the casting brief, this is done in conjunction with the director, and should be written and planned in your folio.
13. Organise and conduct the auditions in a comfortable and relaxed manner. Prepare yourself for auditions by understanding how the actor feels. Discuss this in your folio.
14. Check with auditionees that all their details provided are correct. Record actor, name, character name and slate before filming.
15. Film auditions and screen tests. Allow for repeats if necessary.
16. Playback screen tests and determine most suitable actor for the part. Using lists of actors and characters while you do so. Record this in your folio and match with filming.
17. Double check actor CV reflects accuracy of experience to suit the part.
18. If necessary, organise other performers if there are issues. Allow more time for auditions if then needed.
19. Make final selection and notify all auditionees of the outcome. Write a memo document to send or verbally tell the actors the outcome of their auditions. Make note of how this is done in your folio.
20. Organise contracts following MEAA guidelines. In your folio, include one standard acting contract, and your mock one.

**Assessment Marking Guide**

*Confidential Student Record*

**UOC CUFDRT602A: Audition and select performers**

**Assessment Includes:** This unit describes the performance outcomes, skills and knowledge required to audition and select suitable performers for productions in film, television and interactive media. Filming of two auditions, presentation of folio, workbook.

**Student Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Assessor Name / Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_

**0 (unacceptable) 1 (less than acceptable) 2 acceptable 3 (more than acceptable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **0** | **1** | **2** | **3** |
| Devise the script and production requirements with the elective group |  |  |  |  |
| Develop comprehensive character profiles from script materials to facilitate selection of appropriate performers. |  |  |  |  |
| Obtain and assess CV’s of potential performers to match character profiles. |  |  |  |  |
| Schedule and advertise auditions at varying times where possible to maximise availability of potential performers. Flyer distributed to Year 1 in a timely fashion. |  |  |  |  |
| Ensure auditioning applicants are supplied with relevant audition information prior to or at auditions. |  |  |  |  |
| Arrange for relevant facilities to be available for conducting auditions and recording performers. |  |  |  |  |
| Conduct audition process in a manner that facilitates comparative assessments of performers  |  |  |  |  |
| Establish an environment conducive to achieving optimum performance from those auditioning. |  |  |  |  |
| Brief performers on required characterisation and scene context to assist them in their performance. |  |  |  |  |
| Require performers to provide relevant slate details for audition tape, including nominating part for which they are auditioning. |  |  |  |  |
| Allow performers sufficient time and repeats to develop character and subsequently their performance. |  |  |  |  |
| Review screen tests filming and notes to determine most suitable performers for the production. |  |  |  |  |
| Consider relevant previous filmed work that may influence selections. |  |  |  |  |
| Organise additional auditions or call backs where necessary, including assessing ability of performers to interact with others.  |  |  |  |  |
| Select performers most suited to required roles and ensure all performers are notified of audition outcomes. |  |  |  |  |
| Organise to contract selected performers in collaboration with relevant production personnel. |  |  |  |  |
| Knowledge of contracts for pay |  |  |  |  |
| Knowledge of MEAA guidelines |  |  |  |  |
| Maintaining a professional attitude |  |  |  |  |
| Sustained appropriate level of enthusiasm and interest during the task |  |  |  |  |
| Sustained an appropriate and consistent focus on the task and did not get side tracked |  |  |  |  |
| Welcomed feedback on own performance |  |  |  |  |
| Able to identify personal strengths and weaknesses |  |  |  |  |
| Able to self reflect |  |  |  |  |
| Demonstrated research abilities to the task |  |  |  |  |
| Demonstrated effective folio presentation |  |  |  |  |
| Demonstrated reflective Journal writing |  |  |  |  |
| Demonstrated ability to finish homework tasks |  |  |  |  |
| Analysis of character |  |  |  |  |
| Analysis of character fitting into the scene |  |  |  |  |

*Clarifying comments to support assessment/observations:*